

Board of Christian Professional and Pastoral Counselors

Certified Addiction and Recovery Specialist

Application

Thank you for your interest in pursuing the specialty designation as a *Certified Addiction and Recovery Specialist*. The designation of *Certified Addiction and Recovery Specialist* is one of three specialties being offered through the BCPPC. To apply, you are required to first be credentialed with one of the four levels available through the BCPPC.

Please complete and **PRINT** all information that is requested in a legible manner, or mark N/A if not applicable. Illegible and/or incomplete applications will be returned to the applicant. The BCPPC will not disclose the confidential information given in this application without your express, written consent. *Please allow 4-6 weeks for processing.*

I. Demographic Information

Last Name	First Name	MI	

Home Address			

City	State	Zip	Country

Name of Practice/Organization/University/Church, etc., where you work and/or provide counseling/caregiving services			

Business Address			

City	State	Zip	Country

Work Phone	E-Mail Address		

Fax	Secondary/Emergency Phone		

Cell Phone (<i>optional</i>)	Home Phone (<i>optional</i>)		

II. Verification of Professional/Formal Addiction and Recovery Education and Training

Applicants for certification must document their formal course work/training in addiction and recovery studies and show the required **45** clock (at least 15 hours being Biblically integrated training) hours based on the specialty designation. Please include documentation that verifies your education and/or training (e.g., transcripts, certificates of completion, letters, etc.). Please use additional sheets if necessary.

Course/Presentation Title:	
Instructor:	School/Organization:
Type of Training:	# of Clock Hours:

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Course/Presentation Title:	
Instructor:	School/Organization:
Type of Training:	# of Clock Hours:

Total number of clock hours of professional/formal education and training submitted _____

III. Verification of Addiction and Recovery Counseling

Applicants for certification must document that they have completed the required **75** hours of addiction and recovery counseling with clients. All counseling must be provided on a **face-to-face basis** and can include a variety of modalities (e.g., individual, group, couple, family, etc.), as well as different client populations (e.g., adolescents, adults, children, etc.). Please use additional sheets if necessary.

Place Where Services Were Provided:	Dates of Service:
Position within the Organization:	Total # of Contact Hours Providing Addiction and Recovery Counseling:
Type of Training/Experience Providing Addiction and Recovery Counseling (specify the # of hours in each category):	
_____ Indiv. Adult Males _____ Indiv. Adult Females _____ Couples _____ Group (Males) _____ Group (Females) _____ Minors Other (please specify): _____	

Place Where Services Were Provided:	Dates of Service:
Position within the Organization:	Total # of Contact Hours Providing Addiction and Recovery Counseling:
Type of Training/Experience Providing Addiction and Recovery Counseling (specify the # of hours in each category):	
_____ Indiv. Adult Males _____ Indiv. Adult Females _____ Couples _____ Group (Males) _____ Group (Females) _____ Minors Other (please specify): _____	

Place Where Services Were Provided:	Dates of Service:
Position within the Organization:	Total # of Contact Hours Providing Addiction and Recovery Counseling:
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Place Where Services Were Provided:	Dates of Service:
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Type of Training/Experience Providing Addiction and Recovery Counseling (specify the # of hours in each category):	
_____ Indiv. Adult Males _____ Indiv. Adult Females _____ Couples _____ Group (Males) _____ Group (Females)	
_____ Minors Other (please specify): _____	

Total number of contact hours of addiction and recovery counseling submitted _____

VIII. Attestation and Signature

I affirm and attest by my signature below that I have answered all the questions in this Application truthfully and with full disclosure and have attached all requested supporting documentation. I understand that the information included in this Application has been voluntarily supplied for the purpose of being certified as an Addiction and Recovery Specialist through the Board of Professional and Pastoral Christian Counselors (BCPPC)

I authorize the BCPPC to verify this information and understand that in the process of verification, these facts might become known to third parties. I expressly waive any claim to confidentiality of the material enclosed in this Application except where otherwise noted.

While effort has been made to keep the application and review process objective, I understand that there is a subjective element to evaluating my Application. I acknowledge that if my Application is not accepted, I can appeal the decision to the BCPPC Credential Committee. I further agree that because I am voluntarily submitting this Application and if it is not approved, I will in no way hold the BCPPC, the AACC, or any of their officers, board members, or employees liable for any such action.

I have enclosed the ONE TIME required application fee of forty-nine dollars (\$49.00), *made out to AACC*, and understand that it is non-refundable.

I understand that I will need to renew my credential on an annual basis (every year) and verify the completion of required Continuing Education hours. This also entails maintaining an active BCPPC credential at the appropriate level.

Applicant Signature

Date